

# Algoma Public Library Board of Trustees Meeting Minutes December 18, 2023

**Members Present:** Director Cathy Kolbeck, Sue Hass, Midge Swedberg, Lila Schlorf, Diana Vlies, Nicole Meverden,

**Members Absent:** Katie Strutz, Linda Sherman

The December 18, 2023 meeting of the Board of Trustees of the Algoma Public Library was called to order by Nicole Meverden at 4:05pm. A motion to approve the agenda was made by Midge Swedberg, seconded by Sue Hass, motion carried.

**PUBLIC INPUT:** None

A motion to approve the minutes of the November 20, 2023 meeting of the Board of Trustees of the Algoma Public Library was made by Midge Swedberg, seconded by Diana Vlies, motion carried.

**FRIENDS OF THE LIBRARY REPORT:** Sue Hass gave an update on the Library Friends and the Book Corner. The Book Corner continues to look for volunteers.

**DIRECTOR'S REPORT:** Cathy gave an update on previous and upcoming library programs. Some upcoming library program highlights include:

- Making Gumball Machine Ornaments – December 21 at 3pm.
- New Year's Dance Party – January 3 at 3pm.
- Open Quilting Lab – January 6 at 10am-2pm.
- Word Nerd Trivia – January 9 at 3:30pm.
- Stem/Lego Club – January 11 at 3:00pm
- Bug Tussel Technology Help – January 13 at 10:30am
- VR Game Day – January 17 at 3pm-5pm.
- Poopcorn & Puzzles – January 19 at 3pm.

The Library will be closed December 25 and 26 and January 1 and 2.

New computers were just installed at our Circulation Desk as part of our Computer Rotation Plan. The two older computers were then moved to be used at our Online Catalog Stations.

Cathy virtually attended the December Nicolet Federated Library System (NFLS) Board of Trustees meeting this past Thursday. We had the opportunity to highlight all of the things we've been doing this past year. Not only programming, but the things we've been adding to our collection such; as Wonderbooks, Launchpads, and our Library of Things Collection. We were able to purchase most of these things this past year with Grants provided by NFLS. The library

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has been featured a few times in the local paper this year, and we were able to highlight that as well.

**TREASURERS REPORT:** Revenues and disbursements were presented to the Library Board.

**LIBRARY BILLS:** A motion to approve the December expenditures was made by Lila Schlorf seconded by Diana Vlies, motion carried.

**OLD BUSINESS:** Carpet Project Update. The carpeting project is set to begin on March 25<sup>th</sup> and will continue through that week until complete. The library will be closed that week. There will be further information provided to our patrons regarding the week-long closure in the future.

**NEW BUSINESS:** None

**CLOSED SESSION:** A motion was made by Sue Hass, seconded by Diana Vlies to go into closed session regarding Wisconsin Statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and regarding: (1) Children's Librarian Position (2) Staff Performance Evaluations (3) Director Evaluation. Motion Carried. Entered closed session at 4:15pm.

**OPEN SESSION:** A motion to go back into open session was made by Sue Hass, seconded by Diana Vlies. Motion Carried. Return to open session at 4:35pm.

**ACTION TAKEN AS A RESULT OF CLOSED SESSION:** The Director Evaluation was tabled until the January Library Board Meeting. No other action taken.

**ADJORN:** A motion to adjourn was made by Midge Swedberg, seconded by Sue Hass, motion carried. Meeting adjourned at 4:36pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, January 15, 2024 at 4:00pm.

Minutes Recorded by Lila Schlorf  
Written by Cathy Kolbeck  
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