

**Algoma Public Library**  
**Board of Trustees Meeting Minutes**  
**November 20, 2023**

**Members Present:** Director Cathy Kolbeck, Sue Hass, Midge Swedberg, Lila Schlorf, Diana Vlies, Nicole Meverden, Linda Sherman

**Members Absent:** Katie Strutz

The November 20, 2023 meeting of the Board of Trustees of the Algoma Public Library was called to order by Nicole Meverden at 4:00pm. A motion to approve the agenda was made by Diana Vlies, seconded by Sue Hass, motion carried.

**PUBLIC INPUT:** None

A motion to approve the minutes of the October 16, 2023 meeting of the Board of Trustees of the Algoma Public Library was made by Midge Swedberg, seconded by Sue Hass, motion carried.

**FRIENDS OF THE LIBRARY REPORT:** Sue Hass gave an update on the Library Friends and the Book Corner. The Algoma Library Friends held a Volunteer Appreciation Dinner to thank all of the Volunteers and that went well. The Book Corner will have a ½ off everything sale on Small Business Saturday.

**DIRECTOR'S REPORT:** Cathy gave an update on previous and upcoming library programs. Some upcoming library program highlights include:

- Adult Creative Writing : Tuesday, November 28, 3pm-5pm
- Smartphone for Beginners by Bug Tussel: Saturday, December 2, 10:30am-12:30pm
- Teens Teaching Technology: Wednesday, December 6<sup>th</sup>, 9am at the Wellness Center
- Happy Accidents With Abby – Painting Class for Adults: Saturday, December 9<sup>th</sup>, 10:30am – Sign up at the Library

The Library has been informed of changes to our delivery service to Luxemburg. Items may now take up to a week to arrive. Items had been being delivered the next day following pick-up from our library. Staff are working hard to make sure those patrons are informed on the change.

The Library will be closed Thursday, Friday, and Saturday of this week for Thanksgiving.

**TREASURERS REPORT:** Revenues and disbursements were presented to the Library Board.

**LIBRARY BILLS:** A motion to approve the November expenditures was made by Diana Vlies seconded by Sue Hass, motion carried.

**OLD BUSINESS:** Carpet Project Review and Approval. The board discussed the estimates for the new carpet installation as well as for the hiring of a company to help with the moving and

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storing of materials. A motion to install new carpeting in the library was made by Nicole Meverden, seconded by Linda Sherman, motion carried.

**NEW BUSINESS:** Director Evaluations—Board members received a copy to fill out and return by 12/11/23. Cathy will also email the information to those who would rather fill out the google form. Nicole will compile all the responses for the next library board meeting.

**ADJORN:** A motion to adjourn was made by Linda Sherman, seconded by Sue Hass, motion carried. Meeting adjourned at 4:45pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, December 18, 2023 at 4:00pm.

Minutes Recorded by Lila Schlorf  
Written by Cathy Kolbeck  
Algoma Public Library Board of Trustees  
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