

# Algoma Public Library Board of Trustees Meeting Minutes November 21, 2022

**Members Present:** Director Cathy Kolbeck, Nicole Meverden, Sue Hass, Lila Schlorf, Midge Swedberg

**Members Absent:** Diana McAninch, Lin Sherman, Katie Strutz

The November 21, 2022 meeting of the Board of Trustees of the Algoma Public Library was called to order by Nicole Meverden at 4:00pm. A motion to approve the agenda was made by Midge Swedberg, seconded by Sue Hass, motion carried.

**PUBLIC INPUT:** None

A motion to approve the minutes of the October 17, 2022 meeting of the Board of Trustees of the Algoma Public Library was made Lila Schlorf, seconded by Midge Swedberg, motion carried.

**FRIENDS OF THE LIBRARY REPORT:** Sue Hass gave an update on the Library Friends and the Book Corner. The Library Friends are participating in Small Business Saturday and are looking at ways to help promote literacy in the community.

**DIRECTOR'S REPORT:** Cathy gave an update on library programming:

- Our annual Holiday Deals are this week.  
1/2 off copies and scans (Monday-Wednesday)  
50% Adult overdue fines waived (Billed or damaged items not eligible)  
Checkout 5 books get a coupon to the Book Corner for a free book  
Free Library Card Replacement
- November is National Games Month and we have had a lot happening throughout the month.  
Board Game Night - Wed. Nov. 30th - 3-6:30 pm
- December 9<sup>th</sup> – Polar Express Pajama Party - 4:30-5:30pm
- December 12<sup>th</sup> – Cork Reindeer Craft for all ages - 1:30-4pm
- Snowflake Ornament kit available on December 13<sup>th</sup>
- Make your own holiday ornament kit on December 14<sup>th</sup>
- Cat and Canine Cork ornament kit on December 15<sup>th</sup>
- Bug Tussel will be here again on December 19<sup>th</sup> at 10:30am to do another Smartphone Basics course.
- With all of othe library's monthly programming and other events, we have something happening at the library almost daily. We have also noticed that there has been a rise in need from various groups to use our meeting room as well.

Cathy & Katie just attended the Wisconsin Library Association Conference in Lake Geneva.

Funding for this conference was reimbursed by the Nicolet Federated Library System and the Kewaunee County Library Services Board.

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**TREASURERS REPORT:** Revenues and disbursements were presented to the Library Board.

**LIBRARY BILLS:** A motion to approve the October expenditures was made by Lila Schlorf, seconded by Sue Hass, motion carried.

**OLD BUSINESS:** Budget Update: Cathy updated the board on the libraries budget and where the city is in the budget planning.

**NEW BUSINESS:** Director Evaluations—Board members received a copy to fill out and return to Nicole Meverden by 12/12/22. Cathy will also email the information to those who would rather fill out the google form. Nicole will compile all the results for the next meeting.

**ADJORN:** A motion to adjourn was made by Midge Swedberg, seconded by Lila Schlorf. Meeting adjourned at 4:31pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, December 19, 2022 at 4:00pm.

Minutes Recorded by Lila Schlorf  
Minutes Written by Cathy Kolbeck  
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