

Algoma Public Library
Board of Trustees Meeting Minutes
November 16, 2020

Members Present: Director Cathy Kolbeck, Ann Schoenborn, Jamie Robinson, Lila Schlorf, Jake Maring, Diana McAninch, Nicole Meverden, Sue Hass

Members Absent: None

The November 16, 2020 meeting of the Board of Trustees of the Algoma Public Library was called to order by Ann Schoenborn, at 4:01pm. A motion to approve the agenda was made by Lila Schlorf, seconded by Sue Hass, motion carried.

PUBLIC INPUT: None

A motion to approve the minutes of the October 19, 2020 meeting of the Board of Trustees of the Algoma Public Library was made by Diana McAninch, seconded by Sue Hass, motion carried.

FRIENDS OF THE LIBRARY REPORT: The Book Corner will remain open on Saturdays from 11am to 3pm for the time being unless closure is appropriate due to circumstances.

DIRECTOR'S REPORT: The board was updated on all library programming. Upcoming Virtual and Take Home Kit programming include:

- Knitting Grab & Go Kit for Adults on November 18.
- Homemade Chia Pet Kit for Kids/Families on November 30th.
- Marshmallow Constellation Grab & Go Kit for Children/Family on December 7
- Pop up Cards Grab & Go Kit on December 21
- Virtual programming to include: Storytimes, Holiday Crafting, Cooking with Katie and more

Staff are working with local businesses and planning a Storywalk downtown this winter. We plan on placing book pages in store windows for people to read as they walk downtown.

Our Hotspot Checkout program is growing in popularity and we will look at purchasing more if demand continues to grow.

Packerland Glass completed the installation of our new glass barriers that was funded by a Grant. However, they had to come back as one piece had a large scratch that was noticed just after they left. We are waiting on them to bring the replacement to complete the project.

TREASURER'S REPORT: Revenues and disbursements were presented to the Library Board.

LIBRARY BILLS: A motion to approve the November 2020 expenditures was made by Sue Hass, seconded by Diana McAninch, motion carried.

OLD BUSINESS: The library will continue to be curbside only at this time.

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NEW BUSINESS: Director Evaluations: All Board Members received a copy to fill out and return to Lila Schlorf. Lila will compile for next meeting.

CLOSED SESSION: None

OPEN SESSION: None

ITEMS FOR NEXT MEETING: Closed session for Personnel Evaluations.

ADJORN: A motion to adjourn was made by Lila Schlorf, seconded by Sue Hass, motion carried. Meeting adjourned at 4:31pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, December 21, 2020 at 4:00pm.

Minutes Recorded by Lila Schlorf
Minutes Written by Cathy Kolbeck
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