

Algoma Public Library
Board of Trustees Meeting Minutes
November 18, 2019

Members Present: Director Cathy Kolbeck, Ann Schoenborn, Diana McAninch, Sue Hass, Jake Maring, Nicole Meverden, Lila Schlorf, Julia Lasecki

Members Absent: None

The November 18, 2019 meeting of the Board of Trustees of the Algoma Public Library was called to order by Ann Schoenborn, at 4:00pm. A motion to approve the agenda was made by Lila Schlorf, seconded by Nicole Meverden, motion carried.

PUBLIC INPUT: None

A motion to approve the minutes of the October 21, 2019 meeting of the Board of Trustees of the Algoma Public Library was made by Diana McAninch, seconded by Sue Hass, motion carried.

FRIENDS OF THE LIBRARY REPORT: There was no Friends meeting in November. The Algoma Book Corner will be participating in Small Business Saturday. The Book Corner will also be giving out free books to children throughout the month of December.

DIRECTOR'S REPORT: An update was given on the many programs that are planned for the library for the coming month. Upcoming programs to include:

- Small Business Saturday Activities
- Black Friday Doorbusters
- Noon Year's Eve – Tuesday, December 31st @ 11am.

The library is working on a weeding project to help update the collection. This is an ongoing project that will take a fair amount of time. We hope to finish the project by January.

Cathy updated the board on an issue regarding missing DVD's in the library and alleged theft regarding these DVD's.

TREASURER'S REPORT: Revenues and disbursements were presented to the Library Board.

LIBRARY BILLS: A motion to approve the November 2019 expenditures was made by Julia Lasecki, seconded by Nicole Meverden, motion carried.

OLD BUSINESS: None

NEW BUSINESS: Director Evaluations: Everyone received their copy to fill out and return to Julia Lasecki by 12/9/2019. Cathy will also email copies for those who want to fill it out electronically and email to Julia. Julia will compile all the results for the next meeting.

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Building Update: The board discussed the flat roof estimate that was provided by Miller Roofing Solutions.

Child Safety Policy Update: Cathy reported that the new Child Safety Policy is in place and staff have been educating those who the policy pertains to. The transition has gone well.

CLOSED SESSION: None

OPEN SESSION: None

ITEMS FOR NEXT MEETING: Closed session for personnel evaluations.

ADJORN: A motion to adjourn was made by Jake Maring, seconded by Diana McAninch, motion carried. Meeting adjourned at 4:37pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, December 16, 2019 at 4:00pm in the Library Meeting Room.

Minutes Recorded by Julia Lasecki
Minutes Written by Cathy Kolbeck
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