

Algoma Public Library
Board of Trustees Meeting Minutes
November 20, 2017

Members Present: Director Cathy Kolbeck
Ann Schoenborn
Diana McAninch
Carolyn Wolske
Julia Lasecki
Janice Mueller
Barb Reisner
Lila Schlorf

Members Excused: None

Members Absent: None

The November 20, 2017 meeting of the Board of Trustees of the Algoma Public Library was called to order by Ann Schoenborn, at 3:59pm. A motion to approve the agenda was made by Carolyn Wolske and seconded by Barb Reisner, motion carried.

PUBLIC INPUT: None

A motion to approve the minutes of the October 16 meeting of the Board of Trustees of the Algoma Public Library was made by Diana McAninch, seconded by Janice Mueller, motion carried.

FRIENDS OF THE LIBRARY REPORT: The Board was updated about the Library Friends bookstore, The Book Corner. The book store continues to do well. The Library Friends are purchasing items for the library that will allow the library to expand their coding programs and makerspace as well as host escape room programs in the future.

DIRECTOR'S REPORT: Bradley Shipps is now the Director of O.W.L.S. (Outagamie Waupaca Library System). NFLS (Nicolet Federated Library System) held Director interviews and meet and greets in November and expect to hire a new Director in December.

Cathy updated the Board on all of the programming since the last meeting. Crazy 8 Math Club, Halloween party, Slime Making, Cookbook Book Club, Pokemon League, International Games Week have all been successful programs for the library.

The librarians continue to work on various outreach programs and opportunities.

The carpeting will be cleaned in January.

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Staff went to Luxemburg Primary School during Parent Teacher Conferences in November to promote the library, Library Card Station at Nicolet Bank in Luxemburg, and sign residents of Kewaunee County up for Library Cards.

TREASURER'S REPORT: Revenues and disbursements were presented to the Library Board.

LIBRARY BILLS: A motion to approve the November expenditures was made by Julia Lasecki, seconded by Carolyn Wolske, motion carried.

OLD BUSINESS: Budget: The County has approved the Library Budget with a slight increase in funding.

NEW BUSINESS: Director Evaluations: Everyone received their copy to fill out and return to Julia Lasecki. Julia will compile all the results for the next meeting.

2017 Volunteer Policy Review: Adding a Teen Volunteer Application to the Volunteer Policy was suggested.

Building Update: The Board was updated on the Roofing Improvement Project Plan.

CLOSED SESSION: None

OPEN SESSION: None

ITEMS FOR NEXT MEETING: Closed session for personnel evaluations. Volunteer Policy Review meeting #2 and vote.

ADJORN: A motion to adjourn was made by Lila Schlorf, seconded by Diana McAninch, motion carried. Meeting adjourned at 4:40pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, December 18 at 4:00pm in the Library Meeting Room.

Minutes Recorded by Julia Lasecki
Minutes Written by Cathy Kolbeck
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