

Algoma Public Library Board of Trustees Meeting Minutes September 18, 2023

Members Present: Director Cathy Kolbeck, Katie Strutz, Sue Hass, Midge Swedberg, Lila Schlorf, Linda Sherman

Members Excused: Nicole Meverden, Diana Vlies

The September 18, 2023 meeting of the Board of Trustees of the Algoma Public Library was called to order by Katie Strutz at 4:00pm. A motion to approve the agenda was made by Midge Swedberg seconded by Sue Hass, motion carried.

PUBLIC INPUT: None

A motion to approve the minutes of the August 21, 2023 meeting of the Board of Trustees of the Algoma Public Library was made by Lila Schlorf, seconded by Sue Hass, motion carried.

FRIENDS OF THE LIBRARY REPORT: Sue Hass gave an update on the Library Friends and the Book Corner. The Library Friends are holding a Bake Sale on Friday, October 6th at The Algoma Area Chamber Building from 9am-4pm.

DIRECTOR'S REPORT: Cathy gave an update on previous and upcoming library programs. Some upcoming library program highlights include:

- Monday, September 24th 3pm-4pm – Book Cover Bingo
- Tuesday, September 26th 3pm-4pm – Adult Creative Writing
- Tuesday October 10th 3pm-3:45pm – Chips Taste Test
- Wednesday, October 11th 3pm-4pm – Astronaut Camp
- Friday, October 13th 2pm-4pm – Dictionary Magnet Craft
- Wednesday, October 18th 3pm-5pm – Pumpkin Carving & Painting
- We are working on planning our Annual Halloween Party, which will be held on October 23rd from 5pm-6pm. We will be partnering with area Girl Scouts once again.

Our 'Library of Things' items that were purchased with the Grant from NFLS have been cataloged and are ready to be checked out.

Katie is working with the Kewaunee Public Library and together we will have an informational table at the Senior Resource Fair at the Kewaunee County Fairgrounds on October 3rd.

Cathy will be attending the Wisconsin Library Association Conference from October 25-27 in Madison.

TREASURERS REPORT: Revenues and disbursements were presented to the Library Board.

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LIBRARY BILLS: A motion to approve the September expenditures was made by Lila Schlorf seconded by Linda Sherman, motion carried.

OLD BUSINESS: 2024 Budget: No update at this time.

NEW BUSINESS: Discussion of potential new hire job description. The board discussed the job description. It was decided to look at it again at the next Board Meeting.

Discussion on Carpet Replacement: Cathy presented the estimate on new carpeting to the library board. The estimate from the moving company was not yet provided by the time of the meeting so this will be brought back to the board at next month's meeting with the estimate.

2024 Library days Closed presented to the board. A motion to approve the 2024 Library days closed was made by Linda Sherman, seconded by Katie Strutz, motion carried.

ADJORN: A motion to adjourn was made by Midge Swedberg, seconded by Linda Sherman, motion carried. Meeting adjourned at 4:32pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, October 18, 2023 at 4:00pm.

Minutes Recorded by Lila Schlorf
Written by Cathy Kolbeck
Algoma Public Library Board of Trustees
September 19, 2023