

Algoma Public Library
Board of Trustees Meeting Minutes
September 19, 2016

Members Present: Director Amanda Burns
James Barlow
Ann Schoenborn
Diana McAninch
Nancy Kratz
Julia Lasecki

Members Excused: Carolyn Wolske
Pat Cichon

Members Absent: None

The September 19, 2016 meeting of the Board of Trustees of the Algoma Public Library was called to order by President, Ann Schoenborn, at 4:00pm. A motion to approve the agenda was made by James Barlow, seconded by Nancy Kratz, motion carried.

PUBLIC INPUT: None

A motion to approve the minutes of the August 15, 2016 meeting of the Board of Trustees of the Algoma Public Library was made by Diana McAninch, seconded by Julia Lasecki, motion carried.

FRIENDS OF THE LIBRARY REPORT: Nancy Kratz informed the board that the annual Bake Sale will be October 7, 2016.

DIRECTOR'S REPORT:

An update was given on the Nicolet Federated Library System's budget process.

An update was given on the removal of magazines from Overdrive and the possibilities for the future.

Amanda informed the Board that there is extra monitoring of the magazines and newspapers happening as these items keep going missing. While these items can be checked out, except the current month's edition, it appears that people are just taking them and then returning them later without checking them out. We are monitoring in hopes of correcting the situation.

Librarians Pam and Katie will be attending the Wisconsin Library Association Conference in Milwaukee at the end of October. This is the conference Pam won the NFLS Support Staff Grant to attend and Katie will be attending to gain continuing education hours (as required to keep the state certification [required by all librarians by the Algoma Library Board]).

Algoma Public Library
Board of Trustees Meeting Minutes
September 19, 2016

An update was given on the many programs, both active and passive, that are planned for the library for the coming month.

TREASURER'S REPORT: Revenues and disbursements were presented to the Library Board.

LIBRARY BILLS: A motion to approve the September 2016 expenditures was made by James Barlow, seconded by Nancy Kratz, motion carried.

OLD BUSINESS: Radiators—After hearing back from Energy Control & Design, the quote of \$8,540.00 given in March 2016 was still good. A motion to accept the quote was made by James Barlow, seconded by Diana McAninch, motion carried.

NEW BUSINESS: Building Update—The past month has been hard on the library building. The front door broke, a window is leaking, and the gutters may be blocked. Mike S. from the parks department was nice enough to look at the door and start the process of that being fixed. The librarians are monitoring the window to see if there is a trend to the leaking. The public works director, Mike D., when asked said they would take a look and see if the gutters needed to be cleaned.

Federal Salary Law—City Administrator, Jeff Wiswell, attended the meeting and gave the library board a little more background on the Federal Salary Law.

ITEMS FOR NEXT MEETING: None

ADJORN: A motion to adjourn was made by James Barlow, seconded by Diana McAninch, motion carried. Meeting adjourned at 4:35pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, October 17, 2016 at 4:00pm in the Library Meeting Room.

Minutes Recorded by Julia Lasecki
Minutes Written by Amanda Burns
Algoma Public Library Board of Trustees
September 29, 2016