

Algoma Public Library  
Board of Trustees Meeting Minutes  
August 15, 2016

**Members Present:** Director Amanda Burns  
James Barlow  
Ann Schoenborn  
Pat Cichon  
Nancy Kratz

**Members Excused:** Carolyn Wolske  
Julia Lasecki

**Members Absent:** Diana McAninch

The August 15, 2016 meeting of the Board of Trustees of the Algoma Public Library was called to order by President, Ann Schoenborn, at 4:00pm. A motion to approve the agenda was made by James Barlow, seconded by Nancy Kratz, motion carried.

**PUBLIC INPUT:** Bob Entringer, the President of the Kewaunee County Library Services Board, came to give the Library Board the annual report on libraries. Each board member received a copy.

A motion to approve the minutes of the July 18, 2016 meeting of the Board of Trustees of the Algoma Public Library was made by Pat Cichon, seconded by Nancy Kratz, motion carried.

**FRIENDS OF THE LIBRARY REPORT:** Pat Cichon reported that the book sale went well. There is a bake sale coming up over Columbus Day weekend.

**DIRECTOR'S REPORT:**

The Outdoor Movie was received well with over 250 people in attendance.

Trustee Training week is August 22-26. If any Trustees would like to watch any webinars Amanda is happy to help set them up.

There was a request from a community member to donate historical items about Algoma to the library upon their death (put in will). The library board agreed that the items would be a nice addition to the historical collection.

The first part of the major weeding project is completed. We will be moving on to the next part soon. After that we will be shifting the collection to make it easier to use and make more room in areas that need it.

Amanda was asked to work with the Nicolet Federated Library System's continuing education coordinator on competencies for database usage and then training system librarians and staff

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on these databases. This new project will make is so all librarians know who to find information and help their patrons with research.

There was discussion on library closings for holidays to make sure everything was confirmed correctly so staff schedules can be planned.

**TREASURER'S REPORT:** Revenues and disbursements were presented to the Library Board.

**LIBRARY BILLS:** A motion to approve the August 2016 expenditures was made by James Barlow, seconded by Nancy Kratz, motion carried.

**OLD BUSINESS:** Radiators—A new quote has been requested from Energy Control and Design but has not been received yet. Amanda will follow up with them. Amanda also showed the board where the funds for the new radiator could come from.

Collection Agencies—A motion was made by James Barlow, seconded by Nancy Kratz, and passed by the board to allow OWLSnet libraries to decide on a library by library case if they want to use collection agencies, thus allowing OWLSnet to make it possible for libraries to do so.

**NEW BUSINESS:** Collection Agencies—A motion was made by James Barlow, seconded by Nancy Kratz, and passed by the board to allow OWLSnet libraries to decide on a library by library case if they want to use collection agencies, thus allowing OWLSnet to make it possible for libraries to do so.

Ms. Hancock's Letter—the letter was discussed. The board thanks Ms. Hancock for her letter and are taking it under advisement. President Ann Schoenborn had previously responded to Ms. Hancock stating this and the board chose to let that letter be their response.

**ITEMS FOR NEXT MEETING:** A request was made to have city administrator, Jeff Wiswell, attend and speak about the new salary laws. Amanda will contact Mr. Wiswell. The radiator will also be on the agenda.

**ADJORN:** A motion to adjourn was made by Pat Cichon, seconded by Nancy Kratz, motion carried. Meeting adjourned at 5:00pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, September 19, 2016 at 4:00pm in the Library Meeting Room.

Minutes Recorded by James Barlow  
Minutes Written by Amanda Burns  
Algoma Public Library Board of Trustees  
August 16, 2016