

Director's Report to the Board of Trustees

July 18, 2016

1. SERVICE AND SERVICE PROMOTION

- a. **GOAL #1: To maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Algoma Public Library.**
 - i. We are getting a lot of positive feedback from all the various forms of advertisements we have done. We will continue to broaden our reach.
- b. **GOAL #2: To create, implement, and evaluate a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**
 - i. Things have been going great with programing. We are having high numbers and programs and hope to keep the trend going.

2. ADMINISTRATIVE SERVICES

- a. **GOAL #1: To nurture the Friends of the Library organization.**
 - i. The Friends are in full swing work on the Book Sale. They are also working on a Memorial Garden for by the library.
- b. **GOAL #2: Facilitate and oversee the goals found in the short and long term plans for the Algoma Public Library.**
 - i. Using the library's goals helped to work on the budget. We are working toward all the goals as we go.

3. COLLECTION MANAGEMENT

- a. **GOAL #1: To review collection development options that include both tradition and non-traditional materials.**
 - i. As we have continued to weed the collection we have found interesting titles we have been promoting. Patrons have also stated that they can find items easier. We continue to work on all the collections.
- b. **GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**
 - i. We continue to work on weeding the library. We should be done before the annual book sale.

4. FACILITIES MANAGEMENT

- a. **GOAL #1: To actively assess the care and maintenance of the library building and grounds.**
 - i. We had to have a toilet implement fixed. Lynn Schiesser was able to do that for us.
 - ii. We will need to consider the radiator once again since the original plan of getting them from the school will not work after all.
- b. **GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.**
 - i. We are still working with NFLS on ways we can reduce the number of printers in the library.
 - ii. We had to purchase two new monitors because two of ours died. They are in the library and everything is running smoothly.
 - iii. There is a wish from the staff for a new laptop and the previously mentioned iPad. We will be investigating these for future purpose.