

Algoma Public Library
Board of Trustees Meeting Minutes
April 20, 2019

Members Present: Director Cathy Kolbeck, Ann Schoenborn, Diana McAninch, Sue Hass, Nicole Meverden, Lila Schlorf, Julia Lasecki

Members Excused: Jake Maring

The April 20, 2020 meeting of the Board of Trustees of the Algoma Public Library was called to order by Ann Schoenborn, at 4:05pm via GoToMeeting. A motion to approve the agenda was made by Lila Schlorf, seconded by Nicole Meverden, motion carried.

PUBLIC INPUT: None

FRIENDS OF THE LIBRARY REPORT: The Book Corner's last day open was Friday, March 20th. The Friends and the Book Corner are providing books to the Wolves & Pups program at the Algoma Elementary School.

DIRECTOR'S REPORT: An update was given on the library's response to COVID-19. The library closed March 17. The staff worked on projects the following week in the library and then began working from home when the 'Safer at Home' order was put in place. Library staff have been working on a lot of online programming and continuing education. Some programs to highlight include:

- Storytime Live on Facebook
- Craft with me Live on Facebook
- Quaran-STEAM program posted on our YouTube Channel and Facebook
- Classics with Katie on our YouTube Channel and Facebook
- Virtual Book Club
- Build a Fort with Braelyn on Facebook Live
- Virtual Scavenger Hunt/Bingo Activities/Interactive activities
- DIY Facemask tutorial on Facebook

Some programs have been added to the Algoma Community Access Television Schedule for those who do not have access to Facebook.

Library staff worked all day at the Polls and enjoyed it.

Library staff had a plan in place for our Summer Reading program, but now is in the process of revamping it due to COVID-19. We will have more online/passive/outdoor programs with limited # of people attending programs.

All library due dates had been extended through May 1st. All library materials will now be extended even further, to May 26th.

We will begin curbside pickup on Monday, April 27th. We will have designated pick up hours on Monday, Wednesday and Friday from 9am to 4pm. And Tuesday and Thursday from 12pm to 6pm. People will be

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able to call or email the library to schedule their pick up time. As of right now, no holds will be able to be placed in InfoSoup, but patrons can email and call the library and library staff will place them on hold. As of right now, patrons will only be able to get items that are in our library as delivery has not yet resumed. We also plan on unlocking our drop box so patrons can begin returning items beginning Monday, April 27th.

TREASURER'S REPORT: Revenues and disbursements were presented to the Library Board.

LIBRARY BILLS: A motion to approve the April 2020 expenditures was made by Diana McAninch, seconded by Sue Hass, motion carried.

OLD BUSINESS: None

NEW BUSINESS: 2020 Subprogram: The 2020 Subprogram funds will be used to purchase Child/Young Adult Nonfiction titles. A motion to approve the 2020 Subprogram was made by Julia Lasecki, seconded by Sue Hass. Motion passed.

2020 Personnel Policy Review: The board discussed and will table until the next Library Board meeting.

CLOSED SESSION: None

OPEN SESSION:

ITEMS FOR NEXT MEETING: 2020 Personnel Policy

ADJORN: A motion to adjourn was made by Lila Schlorf, seconded by Nicole Meverden, motion carried. Meeting adjourned at 4:27pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, May 18, 2020 at 4:00pm in the Library Meeting Room or virtual GoToMeeting if necessary.

Minutes Recorded by Julia Lasecki
Minutes Written by Cathy Kolbeck
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