

Director's Report to the Board of Trustees

April 17, 2016

1. SERVICE AND SERVICE PROMOTION

a. GOAL #1: To create, implement, and evaluate a wide range of programming with an emphasis on adult programming.

i. Summer Reading programming is being released and we are very excited about it. There are many great programs for everyone and we hope people will join us. Here are some examples:

1. Kick Off Carnival
2. Super Sized Sudoku
3. Zen Gardens
4. Adopt a Pet Rock
5. Nature Friendly Gardening
6. Family Fort Night
7. Zoomobile

b. GOAL #2: To foster and maintain open relationships with businesses and organizations in and around the Algoma community.

i. I am working with the American Legion to do something during the Outdoor Movie.

2. ADMINISTRATIVE SERVICES

a. GOAL #1: To foster, promote, and maintain the endowment program at the Algoma Public Library.

i. We have the numbers as they stand, but are waiting for the auditors before moving forward.

b. GOAL #2: Facilitate and oversee the goals found in the short and long term plans for the Algoma Public Library.

i. We continue to work with the goals to help make the library a wonderful place for everyone.

3. COLLECTION MANAGEMENT

a. GOAL #1: To review collection development options that includes both tradition and non-traditional materials.

i. We have done the first round of moving the child non-fiction and are going back to do the spot check. So far the separated collections have been very helpful.

b. GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

i. We have started the shifting project in the nonfiction department. This project will take multiple months to finish but once complete it will be a benefit to everyone.

4. FACILITIES MANAGEMENT

a. GOAL #1: To actively assess the care and maintenance of the library building and grounds.

i. The gutters run over when it rains. We have a handyman coming in on April 22 to look at/clean/inspect them.

b. GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.

i. We are working on selling the printers now. We have sold 2 of the 5 printers. We are looking at lowering the prices to get them to sell.