

Algoma Public Library
Board of Trustees Meeting Minutes
March 20, 2023

Members Present: Director Cathy Kolbeck, Nicole Meverden, Sue Hass, Katie Strutz, Midge Swedberg, Linda Sherman,

Members Excused: Lila Schlorf, Diana McAninch

The March 20, 2023 meeting of the Board of Trustees of the Algoma Public Library was called to order by Nicole Meverden at 4:00pm. A motion to approve the agenda was made by Midge Swedberg, seconded by Sue Hass, motion carried.

PUBLIC INPUT: None

A motion to approve the minutes of the February 21, 2023 meeting of the Board of Trustees of the Algoma Public Library was made by Sue Hass, seconded by Linda Sherman, motion carried.

FRIENDS OF THE LIBRARY REPORT: Sue Hass gave an update on the Library Friends and the Book Corner.

DIRECTOR'S REPORT: Cathy gave an update on library programming:

- Bug Tussel will be in on Saturday, March 25 at 10:30am and will talk about Using the Internet to Make Your Brain Healthy.
- Thursday, March 30th Renee Koenig from the University Wisconsin Extension for Kewaunee County will be at the library beginning at 10am to first talk about Money tips for Youth and then will have a workshop for Adults on how to Build & Protect your credit at 11am.
- Stuffed Animal Sleepover will be held on March 24 at 4:30pm.
- Easter Egg Hunt will be held on Friday, April 7th at 1pm.
- Bug Tussel will be at the library on Saturday, April 8 at 10:30am to teach how to manage photos on your smartphone, including how to upload photos to social media, send pictures to friends and family, and save and edit your photos. Bring your smartphone with you for some hands-on practice.

Diana's last day will be March 31st. We will be holding a Retirement Celebration on Friday, March 31 from 11am-2pm. Everyone is welcome.

TREASURERS REPORT: Revenues and disbursements were presented to the Library Board.

LIBRARY BILLS: A motion to approve the March expenditures was made by Midge Swedberg, seconded by Sue Hass, motion carried.

OLD BUSINESS: None

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NEW BUSINESS: 2023 Policy Review – Reading #1: Changes were suggested for Personnel Policies for funeral leave and holiday hours. Changes were also suggested for general library policies. All suggested changes and additions were reviewed and questions answered.

CLOSED SESSION: A motion was made by Sue Hass, seconded by Katie Strutz to go into closed session regarding Wisconsin Statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Children’s Librarian Position). Motion Carried. Entered closed session at 4:27pm.

OPEN SESSION: A motion to go back into open session was made by Midge Swedberg, seconded by Linda Sherman. Motion Carried. Return to open session at 5:09pm.

ACTION TAKEN AS A RESULT OF CLOSED SESSION: A motion to approve a change in Personnel Policy to change qualifications required of staff was made by Midge Swedberg, seconded by Katie Strutz, motion carried.

ADJORN: A motion to adjourn was made by Linda Sherman, seconded by Katie Strutz, motion carried. Meeting adjourned at 5:12pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, April 17, 2023 at 4:00pm.

Minutes Written by Cathy Kolbeck
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