

Algoma Public Library
Board of Trustees Meeting Minutes
December 17, 2018

Members Present: Director Cathy Kolbeck, Ann Schoenborn, Jake Maring, Julia Lasecki, Diana McAninch, Sue Hass, Nicole Meverden

Members Excused: Lila Schlorf

Members Absent: None

The December 17, 2018 meeting of the Board of Trustees of the Algoma Public Library was called to order by Ann Schoenborn, at 4:00pm. A motion to approve the agenda was made by Nicole Meverden and seconded by Julia Lasecki, motion carried.

PUBLIC INPUT: None

A motion to approve the minutes of the November 19, 2018 meeting of the Board of Trustees of the Algoma Public Library was made by Diana McAninch, seconded by Nicole Meverden, motion carried.

FRIENDS OF THE LIBRARY REPORT: The Board was updated about the Library Friends bookstore, The Book Corner. The bookstore did well on Small Business Saturday.

DIRECTOR'S REPORT: Full time staff evaluations were completed.

Cathy let the board know about the letter that was put into the tax bills of residents of Kewaunee County. This letter was sent out to let people know about the bill from Brown County that Kewaunee County receives for Kewaunee County residents using library services in Brown County. Under state law, Act 420, consolidated public library systems like Brown County, can bill adjoining counties that are non-consolidated, like Kewaunee County, whenever residents check out materials from their libraries. There have been a lot of questions regarding this since patrons received this letter. Kewaunee County has great libraries and we encourage Kewaunee County residents to take advantage of the resources our libraries have to offer.

Some programs to highlight:

- January 9th. 3pm. – Kids Winter Party – This is the library's second annual Kids Winter Party. There will be an indoor snowball fight, snow dough making, snowman bowling, and more.
- January 11th. 1pm. – Human Trafficking Discussion - Come learn the warning signs and what you can do to help a victim of human trafficking. Presented by Algoma' Police Chief Randy Remiker and Officer Ron Seidl
- January 17th. 3pm. – Lego Club - Program for grades K-5 – This month the kids will be making wind racers.

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- January 22nd. 1pm. – Facebook for Adults - For those just learning to use it or have and just don't know what to do with it. Topics covered include: creating an account, adding photos, posting comments, navigating Facebook and more!

Young Adult Librarian, Sammy Jackson's last day will be December 22nd. Cathy and the Library Board would like to thank her for everything she did for not only the Library, but for the community as well. We are currently accepting applications for the Young Adult Librarian position.

November Statistics: 3,210 people visited the Library – 4,723 items were checked out - 14 new patron registrations. There were 87 books and 20 DVD's purchased and added to the collection in December.

TREASURER'S REPORT: Revenues and disbursements were presented to the Library Board.

LIBRARY BILLS: A motion to approve the December expenditures was made by Sue Hass, seconded by Diana McAninch motion carried.

OLD BUSINESS: None

NEW BUSINESS: Brief discussion regarding the Library's Long Term Plan.

CLOSED SESSION: A motion was made by Diana McAninch, seconded by Sue Hass to go into closed session regarding Wisconsin Statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and regarding: (1) Performance Evaluation. Entered closed session at 4:26pm.

OPEN SESSION: A motion was made by Julia Lasecki and seconded by Diana McAninch to return to open session at 4:49pm, motion passed by unanimous vote.

ITEMS FOR NEXT MEETING: Continue the discussion regarding the Library's Long Term Plan.

ADJORN: A motion to adjourn was made by Diana McAninch seconded by Sue Hass, motion carried. Meeting adjourned at 4:50pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, January 21, 2019 at 4:00pm in the Library Meeting Room.

Minutes Recorded by Julia Lasecki
Minutes Written by Cathy Kolbeck
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