

Algoma Public Library  
Board of Trustees Meeting Minutes  
November 19, 2018

**Members Present:** Director Cathy Kolbeck  
Ann Schoenborn  
Jake Maring  
Lila Schlorf  
Julia Lasecki  
Diana McAninch  
Sue Hass  
Nicole Meverden

**Members Excused:** None

**Members Absent:** None

The November 19, 2018 meeting of the Board of Trustees of the Algoma Public Library was called to order by Ann Schoenborn, at 3:59pm. A motion to approve the agenda was made by Sue Hass and seconded by Diana McAninch, motion carried.

**PUBLIC INPUT:** None

A motion to approve the minutes of the October 15, 2018 meeting of the Board of Trustees of the Algoma Public Library was made by Julia Lasecki, seconded by Nicole Meverden, motion carried.

**FRIENDS OF THE LIBRARY REPORT:** The Friends of the Library are working on a budget for the upcoming year. The Book Corner is gearing up for Small Business Saturday.

**DIRECTOR'S REPORT:** Staff are working hard on programming and there are lots of programs going on in the next month. Upcoming programs include: Black Friday Doorbusters, Small Business Saturday Scavenger Hunt, Book Art, Cookies with Santa, and The Polar Express Interactive Movie.

In an effort to extend our library services throughout the County, we have begun outreach at Day by Day Discoveries in Luxemburg. Dylan will do a Storytime there about once a month.

Cathy will begin working on a Long Range Plan for the library to present to the Board next month.

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October Statistics: 3,435 people visited the Library – 3,405 items were checked out - 13 new patron registrations. There were 98 books and 21 DVD's purchased and added to the collection in November.

**TREASURER'S REPORT:** Revenues and disbursements were presented to the Library Board.

**LIBRARY BILLS:** A motion to approve the November expenditures was made by Jake Maring, seconded by Lila Schlorf, motion carried.

**OLD BUSINESS:** None

**NEW BUSINESS:** Director Evaluations: All Board Members received their copy to fill out and return to Julia Lasecki. Julia will compile the results for the next meeting.

**CLOSED SESSION:** None

**OPEN SESSION:** None

**ITEMS FOR NEXT MEETING:** Long Range Plan review and closed session for Personnel Evaluations.

**ADJORN:** A motion to adjourn was made by Nicole Meverden seconded by Lila Schlorf, motion carried. Meeting adjourned at 4:25pm. The next meeting of the Algoma Public Library Board of Trustees will be Monday, December 17, 2018 at 4:00pm in the Library Meeting Room.

Minutes Recorded by Julia Lasecki  
Minutes Written by Cathy Kolbeck  
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