

Director's Report to the Board of Trustees

August 21, 2017

1. SERVICE AND SERVICE PROMOTION

a. GOAL #1: To create, implement, and evaluate a wide range of programming with an emphasis on adult programming.

i. Now that the Summer Reading Program is over, I have encouraged staff to focus on upcoming programs. Dylan will continue with the Crazy 8 Math Club in the fall. I will work with the new staff as they begin their program planning.

b. GOAL #2: To foster and maintain open relationships with businesses and organizations in and around the Algoma community.

i. Working with the community has been a great thing. I hope the partnerships continue in the future. I plan on having all new staff continue with maintaining relationships with the community. Both new staff members have mentioned a desire to work with other businesses and organizations in and around Algoma as part of their programming.

2. ADMINISTRATIVE SERVICES

a. GOAL #1: To foster, promote, and maintain the endowment program at the Algoma Public Library.

i. We have the numbers as they stand, but are waiting for the auditors before moving forward.

b. GOAL #2: Facilitate and oversee the goals found in the short and long term plans for the Algoma Public Library.

i. We continue to work with the goals to help make the library a wonderful place for everyone.

3. COLLECTION MANAGEMENT

a. GOAL #1: To review collection development options that includes both tradition and non-traditional materials.

i. We will continue to add to our collection. As we are now finished shifting we are seeing areas of the collection that we can add to. We look forward to continuing to creating a more well-rounded collection.

b. GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

i. Now that the shifting is complete, we will work on compiling a weeding schedule to keep up-to-date with the every-changing needs/wants of library patrons.

4. FACILITIES MANAGEMENT

a. GOAL #1: To actively assess the care and maintenance of the library building and grounds.

i. We had a leak in the ceiling last month, causing some additional water damage to the ceiling tiles. Energy Control & Design was called in to fix and everything has been looking good since.

b. GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.

i. Everything looks good.