

# Director's Report to the Board of Trustees

## June 19, 2017

### 1. SERVICE AND SERVICE PROMOTION

**a. GOAL #1: To create, implement, and evaluate a wide range of programming with an emphasis on adult programming.**

- i. We have worked very hard on the programming so far in 2017. The Summer Reading Program is in full swing with I believe, a record number of youth registrations. There have been a lot of great successes. I want all staff to work hard on continuing the amount and level of programs we have had under Amanda's direction.

**b. GOAL #2: To foster and maintain open relationships with businesses and organizations in and around the Algoma community.**

- i. Working with the community has been a great thing. I hope the partnerships continue in the future. I plan on having all new staff continue with maintaining relationships with the community.

### 2. ADMINISTRATIVE SERVICES

**a. GOAL #1: To foster, promote, and maintain the endowment program at the Algoma Public Library.**

- i. We have the numbers as they stand, but are waiting for the auditors before moving forward.

**b. GOAL #2: Facilitate and oversee the goals found in the short and long term plans for the Algoma Public Library.**

- i. We continue to work with the goals to help make the library a wonderful place for everyone.

### 3. COLLECTION MANAGEMENT

**a. GOAL #1: To review collection development options that includes both tradition and non-traditional materials.**

- i. We have really started moving things around and it looks fantastic! The Large Print is in its new home and the graphic novels have been rehomed also. The Adult Nonfiction is all shifted back. We are finishing up shifting our Children's Nonfiction in hopes of expanding our Mystery section. Things are really coming together.

**b. GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- i. We are close to completion in the shifting project in the nonfiction department. Once complete it will be a benefit to everyone.

### 4. FACILITIES MANAGEMENT

**a. GOAL #1: To actively assess the care and maintenance of the library building and grounds.**

- i. Lynn Schiesser has replaced close to 25 light bulbs for us throughout the library. I am waiting for a call back from Harv's Electric for an estimate on a box of 30 bulbs as we have more that need to be replaced.

**b. GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.**

- i. Everything looks good.